

**RED CIRCLE HOCKEY CLUB
ANNUAL GENERAL MEETING
April 15, 2018**

| Agenda Item | Discussion | Follow-Up/Action Item |
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| Welcome | The meeting was called to order at 10:14 am by Board President Dave Dawe. Dave welcomed everyone to the second part of our annual general meetings. Another meeting will be held in September to approve the financials. Current Board of Directors were introduced and Dave thanked all Directors for their hard work to make this year's hockey season a success. | |
| Review and Approval of New Members | Current Board members were sequestered to review the list of 13 new members. A motion to accept new members was made by Terri Hiscox, seconded by Jeremy Hansen. All in favour. A moment of silence was held in honour the lives injured or lost in the Humboldt tragedy. | |
| Review of Previous Minutes | The minutes of the September 17, 2017 AGM meeting were approved. Motion by Harry Cosgrove, seconded by Darcy Currah. All in favour. Minutes from May 2017, 2017 AGM meeting listed Donna Crosby in year 1 of 2. That was only because Dave Dawe remained President, she did not actually run for the Board. So that position when filled will only be a one year term. | |
| Fred Kilgour Award Presentation | Dave Dawe shared that this award is given out each year to the individual who "exemplifies the ideals, spirit and enthusiasm that Fred contributed over his many years of service". Unfortunately, Fred passed away in 2012. This year's award recipient is Jason Ahrens. Jason received a number of nominations and was thanked for his many efforts and contributions. | |
| COMMITTEE REPORTS | | |
| Treasury | Keith Root reported there will be a meeting in August or September to approve the final financial statements prepared by BDO accountants. Corporate year end is May 31 st and a report to the membership is required within 6 months. Keith has no concerns at this time. | |
| Registration | Dave Dawe reported that there were 1010 registered players for the 2017/18 season | |

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| | <p>which was down by about 50 from the previous season. So far there are 578 registered for the upcoming season which is up from this time last year.</p> | |
| Sports Committee | <p>Jeff Taylor reported that this was his second year as 1st Vice President and thanked Jay and Joanne for their work this year. Overall it was a good season, with a lot fewer suspensions than last year. Sports Committee also tried to help out by putting the teams together for two divisions at the start of the season and quickly figured out how much work it was and gained an appreciation for the work that goes into that process.</p> | |
| Rules Committee | <p>Jeff Taylor reported some rule changes were made, some worked and some didn't. In particular, deciding on no callups during playoffs did not take into consideration the possibility of short benches this year. The intent was to prevent coaches from calling up strong players for every game without going through convenors.</p> <p>Harry Cosgrove – asked what happened to those coaches in the past that didn't go through their convenors for a call up. Those were given a warning and if they did it again, risked suspension. There was a game forfeited this year due to a coach using a call up during playoffs without permission.</p> <p>Mike Taylor – asked what could be done to moderate the levels of the teams. All coaches were asked to complete evaluations on their players at the end of this season to use with the evaluations at the beginning of next season. Unfortunately only about 50% were returned. The evaluation process at the beginning of the year is not perfect and suggestions are always welcome. Mike suggested that if coaches didn't return the evaluations, to ask the parents. Unfortunately not all parents could give an unbiased opinion. Another issue is the number of requests received each year and trying to accommodate some of those. Convenors are needed for every division to help with the evaluation process and putting the teams together.</p> <p>Dave Booth – TPH did a great job running practices, but a coaching development program is needed. Coaches receive books and plays from TPH, but don't have an understanding that it takes time and repetition to work on drills in order to make the plays. He would be willing to help with a coaching camp.</p> | |

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| | <p>Jeff Taylor – it’s a graduated process. A coaches handbook was developed which is step one. Eventually a certification program can be developed.</p> <p>Harry Cosgrove – it’s not a perfect system, but convenors put in a number of hours trying to put the teams together. Sometimes trading players works and sometimes it doesn’t.</p> <p>Murray Currah – pointed out that it is part of the registration process that parents are made aware that there is a possibility of trades by a certain date. In reality, it’s difficult to make a player move teams when a parent refuses.</p> | |
| Hockey Development | <p>Jason Ahrens reported on the number of Total Package Hockey (TPH) clinics offered this year and the overall attendance. There were 652 registrations and 231 different players taking part in at least one session. Tyke and Novice players represented 40% of total registrations. TPH attended 3 practices for all teams from Tyke to Peewee. Paid scrimmages (\$8) were offered up to all ages over the two Fridays in March break. A TPH web based coaching guide was offered as a pilot project to a few Atom and Novice coaches, but there were technical difficulties with that. A coaching manual developed by a couple of the Board members was distributed to all coaches at the beginning of the season and is available through the Hockey Development section of the Red Circle website.</p> | |
| Risk Management | <p>Darcy Currah reported that 2017/18 was a year of growth for police background checks. There was a better submission rate this year than last year, and Darcy found that face-to-face engagement was the best way to ensure the checks were handed in.</p> <p>The other main focus was a concussion protocol. Ontario has passed concussion safety legislation (Rowan’s Law) designed to protect amateur athletes and educate coaches about the dangers of head injuries. The law establishes removal-from-sport and return-to-sport protocols for players to ensure they are taken out of a game if they are suspected of having a concussion. Coaches will also be required to review online resources that help them identify and manage concussions in players. As such, additional information and links to these protocols have been included as part of the registration process and will be discussed at length with coaches next season.</p> | |

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| | Information can be found through the Risk Management section of the Red Circle website. | |
| Mite Program | <p>Jay Mandel reported that two new convenors led the Mite Program this year and did a great job, but new convenors are needed for next year.</p> <p>Dave Booth – may be interested.</p> | Follow up with Dave Booth |
| Schedules | Jennifer Pinter reported that scheduling was new to her this year and heard the complaints of unbalanced times. A more balanced template will be looked at for next year. | |
| Ice Convenor | Dave Dawe reported that there will be a 3% increase in ice fees for next year. The city has requested by April 27 th a list of all players and addresses before they issue an ice allocation to the league. A request will be submitted that the majority of our ice be at Stronach. This year, Carling was the only other arena allocated to us. In previous years there has been Silverwoods, Farquharson, Western Fair and Glen Cairn. | |
| Referee in Chief | <p>Keith Root reported that there were 30 referees at the start of the season and 27 at the end. There were 5 new refs hired and on and off ice training was provided. All refs were also expected to write tests throughout the year. The majority of the refs were evaluated throughout the season with Jay Mandel's help. It is expected that a couple of senior refs will not return next year. New jerseys were purchased this year.</p> <p>Tracy Clifford – asked if the referees receive any outside training or have CPR training. No. If referees feel a player is truly hurt, they get the coach out and have their partner get rink staff who are trained.</p> | |
| Timekeepers | Joanne Clark reported that there were 16 timekeepers this year aged 13 and up. Four new timekeepers were hired at the beginning of the season for the mite, tyke and novice divisions. There were no significant issues this year, but Joanne reminded everyone that these are kids for the most part working their first job and doing the best they can. It is uncertain how many might not return next year which may result in open positions. | |
| Equipment | Jeff Taylor reported that an equipment inventory will be done over the summer and repairs or replacement will be done. Equipment can be rented out over the summer | |

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| | to registered goalies. | |
| Sweaters | On Wendy Wallace's behalf, Dave Dawe reported that some jerseys still need to be returned. | |
| Sponsors | <p>Jeremy Hansen reported that by the end of the season 50 of the 52 teams needing a sponsor had one. At the beginning of the season it was expected that Scotia Bank would sponsor the whole Novice division as they had in the past but that did not occur, so additional sponsors were needed. The fees for sponsors will increase by \$100 next season. Any profits from sponsors help to offset registration fees.</p> <p>Peter Choma – His Choma Heating & Cooling sponsor plaque had the wrong team on it. Dawn Fitzgerald added that it should have been Novice team 2 (green) but a yellow team was on his plaque.</p> | Jeremy Hansen to look after getting a replacement plaque. |
| Trophies | On behalf of Graham Jones, Joanne Clark reported that Sanders Pro was used for the majority of the trophy needs. They are competitively priced and deliver a quality product. Juveniles continue to be a challenge as they are at an age where trophies do not have the same impact, so alternate awards are purchased for them. Trophies came in under budget this year. | |
| Awards Day | Jay Mandel reported that championship weekend went well. Jeff Taylor and Donna Crosby did a great job talking in front of the kids all weekend. A lot of volunteers were used. | |
| Photography | Terri Hiscox reported that a contract was renewed with Sports One Photography this year. A change from previous was to have all (excluding Juvenile) team pictures taken and delivered before Christmas. There were a few hiccups with scheduling that needed to be worked out, but overall was a success. Hope to do this again going forward. | |
| Technology/Web Site | <p>On behalf of Lloyd Stone, Dave Dawe reported that League Toolbox continues to provide approximately 80% of the league's needs. There is a lack of playoff support and limited use of tables. League Toolbox was bought out by Sports Illustrated so there are not a lot of updates, they are just maintaining what is currently available.</p> <p>Catherine Smith – asked if you can connect with your team through the website. Due to privacy laws this is not allowed. It was suggested that any messages to team mates go through the coach. It was also suggested that she try the Game Day app.</p> | |

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| Mandatory Fundraising | Dave Dawe reported that \$29,000 was raised for the Club through this annual fundraiser. | |
| Bingo | Kellie Davis reported bingos are held monthly to raise money to help offset the cost of registration. Volunteers aged 16 or older are needed. | |
| Promotional | On behalf of Graham Jones, Joanne Clark reported that WSC Imaging was used for Red Circle Raiders gear. WSC came to Stronach Arena over 2 days in early November with delivery the week before Christmas. Customers reported being happy with the product. Another sale in Feb/March was considered but delivery becomes difficult with the season ending at the end of March. However, WSC will take orders directly from any parent. The percentage of sales for the Club was approximately \$600, which was up slightly from last year. | |
| Caring Fund | Joanne Clark reported that flowers, cards or gift baskets are sent to people or families for injuries, serious illness or death. This year something was sent to 9 different people. | |
| Select Program | <p>Jason Ahrens reported that interviews were held and head coaches selected in September. Progressive tryouts were held in October and teams finalized. New clothing suppliers were used for team jerseys and socks and team jackets were chosen for those that wanted to purchase them. The additional cost to play Selects included a jersey, socks, 10 team practices, 3 tournaments and 3 home games with the hope that at return game would be reciprocated. Teams in all divisions were competitive with the other leagues.</p> <p>The Burlington Wave organization has joined Hockey Canada but not sure what to expect from the Burlington Griffins. Hope to get more information in the next couple of months in order to plan for the Select season next year.</p> <p>Dave booth – asked why select players aren’t moved up a division in houseleague. Usually that would occur with tyke players on the novice select team, but that didn’t occur this year.</p> <p>Jay Mandel – congratulated Jason, Wendy Wallace and Joe Douglas on the last two years being the best years of the Select Program in recent years.</p> | |
| RCAT | Kellie Davis reported that there were 38 teams in total this year. There wasn’t a | |

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| | <p>midget division as there were no out of town teams to play. There were no major issues with the RCAT this year and Red Circle teams did well. The change with the Burlington league will impact the RCAT next year.</p> <p>Catherine Taylor – asked how teams get involved. It’s up to coaches to register their teams, but players interested in playing can let their convenor know to try to recruit them to another team for the tournament</p> <p>Dawn Fitzgerald – suggested tiered divisions in the RCAT. This was done last year and will be looked at again in future depending on the number of teams entered.</p> | |
| Advertising/Social Media | <p>Jeff Taylor reported that a Facebook page was started this season as an advertising tool and a way to share information.</p> <p>Nick Hiscox – asked if full ice tyke division was being pushed as CHL will be going half ice. This is being advertised on the website, word of mouth and through the Facebook page.</p> | |
| BREAK | | |
| ROUND TABLE | <p>Jeremy Hansen – suggested that people use the sponsors when they can. In particular, a large portion of sponsorships come from optimist clubs, but most people may not be aware of what they do. He suggested people search them out.</p> <p>Dave Booth – thought in the last couple of years the Board has run very well. He would like to see Nick and Terri Hiscox get more recognition for the toy drive they organize. This is always advertised on our website with pictures and the Hiscox family is appreciated for their efforts. Jeff asked that they wear Red Circle jerseys when they make the toy donation to the Ronald McDonald House.</p> | |
| ELECTIONS | <p>Dave Dawe reported that the Board consists of 19 Directors. Anyone interested in running for the Board must understand that there is a time commitment and work required to become a Board member. Directors must be able to commit at least 2 hours per week and a monthly meeting but at certain times of the year it may be more.</p> <p>Dave listed the current Board members that need to be re-elected and those that</p> | |

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| | <p>are in their second year of their term and don't need re-election. Because Dave is up for re-election, Murray Currah ran the elections.</p> <p><u>Nominations:</u> Keith Root Dave Dawe Jay Mandel Joanne Clark Terri Hiscox Jason Ahrens Darcy Currah – declined Dave Booth Harry Cosgrove Christine Cosgrove Dawn Fitzgerald Nick Hiscox – declined Darcy Wathen Tracy Clifford – declined Pete Choma – declined Ashley Ivanisevic Marc Lepage Adam Little - declined</p> <p>New nominations were confirmed to be paid members and asked if they stand for nomination.</p> <p>Motion to close the nominations was made by Nick Hiscox, seconded by Kellie Davis. All in favour.</p> <p>Because only half the board can change over in a year, three of the new Board members will only serve a one-year term before needing re-election. Three members volunteered – Dave Booth, Jason Ahrens, Ashley Ivanisevic.</p> | |

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| | <p>The newly elected Board was announced.</p> <p><u>2018/19 Board:</u></p> <table border="0"> <tr> <td><u>Year 1 of 2</u></td> <td><u>Year 2 of 2</u></td> </tr> <tr> <td>Keith Root</td> <td>Kellie Davis</td> </tr> <tr> <td>Dave Dawe</td> <td>Jeff Taylor</td> </tr> <tr> <td>Jay Mandel</td> <td>Jeremy Hansen</td> </tr> <tr> <td>Joanne Clark</td> <td>Joe Douglas</td> </tr> <tr> <td>Terri Hiscox</td> <td>Lloyd Stone</td> </tr> <tr> <td>Harry Cosgrove</td> <td>Jennifer Pinter</td> </tr> <tr> <td>Christine Cosgrove</td> <td>Jason Ahrens</td> </tr> <tr> <td>Dawn Fitzgerald</td> <td>Dave Booth</td> </tr> <tr> <td>Darcy Wathen</td> <td>Ashley Ivanisevic</td> </tr> <tr> <td>Marc Lepage</td> <td></td> </tr> </table> | <u>Year 1 of 2</u> | <u>Year 2 of 2</u> | Keith Root | Kellie Davis | Dave Dawe | Jeff Taylor | Jay Mandel | Jeremy Hansen | Joanne Clark | Joe Douglas | Terri Hiscox | Lloyd Stone | Harry Cosgrove | Jennifer Pinter | Christine Cosgrove | Jason Ahrens | Dawn Fitzgerald | Dave Booth | Darcy Wathen | Ashley Ivanisevic | Marc Lepage | | |
| <u>Year 1 of 2</u> | <u>Year 2 of 2</u> | | | | | | | | | | | | | | | | | | | | | | | |
| Keith Root | Kellie Davis | | | | | | | | | | | | | | | | | | | | | | | |
| Dave Dawe | Jeff Taylor | | | | | | | | | | | | | | | | | | | | | | | |
| Jay Mandel | Jeremy Hansen | | | | | | | | | | | | | | | | | | | | | | | |
| Joanne Clark | Joe Douglas | | | | | | | | | | | | | | | | | | | | | | | |
| Terri Hiscox | Lloyd Stone | | | | | | | | | | | | | | | | | | | | | | | |
| Harry Cosgrove | Jennifer Pinter | | | | | | | | | | | | | | | | | | | | | | | |
| Christine Cosgrove | Jason Ahrens | | | | | | | | | | | | | | | | | | | | | | | |
| Dawn Fitzgerald | Dave Booth | | | | | | | | | | | | | | | | | | | | | | | |
| Darcy Wathen | Ashley Ivanisevic | | | | | | | | | | | | | | | | | | | | | | | |
| Marc Lepage | | | | | | | | | | | | | | | | | | | | | | | | |
| ADJOURNMENT | <p>Dave Dawe closed the meeting by thanking everyone for attending. A notification will be sent out for the late summer/fall AGM to review the financials.</p> <p>A motion to adjourn the meeting was made by Jeremy Hansen, seconded by Dave Booth. All in favour. The meeting was adjourned at 12:51 pm.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| 2018/19 Executive | <p>Board members nominated and voted in the following Executive:</p> <p>President – Jay Mandel Past President – Dave Dawe 1st Vice President – Jeff Taylor 2nd Vice President – Joanne Clark 3rd Vice President – Jeremy Hansen Treasurer – Keith Root Secretary – Jennifer Pinter</p> | | | | | | | | | | | | | | | | | | | | | | | |